

**Minutes of the 709th meeting of Toft Parish Council
Meeting held on Monday 5 January 2015 in The People's Hall, Toft at 7.00 pm**

Present: Councillors: M Yeadon (Chairman), J McCarten, E Dolman, G Pugh, P Gouldstone, P Ellis-Evans, and A Tall.

In attendance: Mr Paul Duggan (Wiser Recycling), 7 members of the public and Mrs G Stoehr (Clerk)

Open public session including reports from the County and District Councillors

A resident outlined objections to the planning application for 32 High Street, namely that a detached house was not in keeping with the small plot, there would be an increase in street parking, and the old plans did not show the neighbour's completed extension.

It was observed that Balfour Beatty had failed to keep the Parish Council informed about the barriers for the street lighting works and other issues.

Mr Paul Duggan of Wiser Recycling explained the scheme for recycling electrical waste, and the benefits to the village, including a payment of £40 per tonne to the Parish Council. Collections would take place every 6-12 months.

A resident expressed concerns at the planning application for six houses in Comberton Road, and the impact on the adjacent business. It was observed that in the past, piggeries which predated the housing had been closed down.

1. Apologies for absence and declaration of interests

1.1 To approve written apologies and reasons for absence
None.

1.2 To receive declarations of interests from councillors on items on the agenda
None.

1.3 To receive written requests for dispensations (if any) and to grant any dispensation as appropriate
None.

2. To approve the minutes of the last meeting on 1 December 2014

RESOLVED that the minutes of the meeting on 1 December be approved as a true record and signed by the Chairman after the following amendments
69 High Street PC had no objections ^(JM, GP) Cllr Yeadon left during this item.

On a proposition by the Chairman, it was agreed to vary the order of business to take Items 6.1.1 and 6.1.2 at this point.

6.1.1 S/2599/14/FL – 32 High Street – provision of a new dwelling on land adjacent to 32 High Street

Cllr Tall arrived at 7.25 pm during this item.

RESOLVED that the Parish Council recommended refusal of the application. ^(Prop MY, 2nd TEE) There was inadequate segregated parking. A drain outside 38 High Street had been blocked for some time, indicating possible problems with drainage from overdevelopment of the site. Concerns also included the narrowness of the site and overlooking of neighbouring properties. Concerns were expressed about the road drains outside the property.

6.1.2 S/2825/14/OL – Land off Comberton Road – Outline application for the erection of 6 dwellings and associated access

RESOLVED that the Parish Council recommended refusal of this application, ^(Prop MY, 2nd JM), with the following comments:

Toft has been designated an "infill" village and it is expected to retain this status. This development is not an infill development.

The development proposed is outside the village development boundary, a boundary the Council is keen to retain.

The development is in the green belt.

The industrial site adjacent to the proposed site is a waste transfer operation, a successful business and local employer. The Council believes it is not appropriate to locate a housing development next to such a physical operation.

The Council has concerns about access across paths and cycle paths and general traffic safety concerns. There are also concerns about waste treatment.

Most members of the public left the meeting.

3. Matters Arising

- 3.1 (Open) Wiser Recycling – electrical waste collection
RESOLVED to trial the collection scheme. ^(Prop MY, 2nd ED)

- 3.2 (3.1) Allotments transfer update and to consider costs
A quotation from Irena Spence for legal costs was considered.
RESOLVED that consideration is to be given at the next meeting to drawing up a plan for the site covering tenancy agreements, fencing, signage water supply
RESOLVED to acknowledge the William Eversden Charity on any sign.
Cllr Dolman is to ask the tenants what they would like and speak

- 3.3 (7.10) Sustainable Energy Parish Partnership – to consider projects
RESOLVED in view of the interest from residents in the SPEP to trial thermal imaging camera and place a separate article in the Calendar and that that Cllr Yeadon will assist Cllr Pugh with this ^(Prop GP, 2nd MY)

- 3.4 (7.5) BT kiosk
A resident is to be thanked for their offer to help with a book exchange and to defer consideration of this to the next meeting.

Other

(8) Anglian Water

RESOLVED to note the response from Anglian Water and to remind them to reinstate the verges.

RESOLVED that Cllr Yeadon should be the Parish Council representative trained in the use of the fire extinguisher for the People's Hall.

4. Consideration of Correspondence

None.

5. Finance and risk assessment

- 5.1 To consider the finance report and approve the payment of any bills
RESOLVED to receive the financial report and check the invoices and bank statements before the cheques were signed.
RESOLVED that the payments as listed in the finance report, plus J Stimpson (bird boxes) £110.00, C Blower (Village maintenance) £67.98, LGS Services (Admin support) £390.70 and £432.01, M Yeadon (Calendar Christmas greeting expenses) £15.00, CAPALC (Affiliation Fee) £105.00, Buchans (Grass cutting) £544.80, and R Martlew (Bus shelter cleaning) £456.50, be approved for payment. ^(Prop JM, 2nd PG)

Toft Peoples Hall	Meeting Room	£12.00
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LGS Services	Admin support	£427.08
G Pugh	Expenses	£41.85
	Salary	£101.30

- 5.2 To consider any matter which is urgent because of risk or health and safety
RESOLVED to receive the play inspection reports.

RESOLVED that as the playground signs were still on the ground and the bus sign by the children's play area needed to be replaced another letter is to be sent to Balfour Beatty pursuing this matter.

RESOLVED that as drainage was much improved following the vertidrainage there was not need for Purse Turf Care to return to site.

RESOLVED to ask SCDC to sweep the pavement slippery with leaves, outside the play area.

5.3 To review the budget for FY2015 and approve a budget for FY2016

The budget report prepared by the RFO detailing receipts and payments against the agreed budget for the current financial year was reviewed.

RESOLVED that provision of £100 should be made for P3 work, perhaps including work on Pinfold Lane.

RESOLVED to make £3000 budget for an application for delimiting the road between Toft and Comberton. Cllr Tall to find out the procedure and estimated costs.

RESOLVED to amend/include –

Training £200

Advertising £175

People's Hall room hire £156

Village Maintenance £2000

Playground maintenance £250

Trees £300

Peoples Hall loan £2325

S137 donations £150

Contingency £500

RESOLVED to transfer £1313 from General Reserves to underwrite the budget. (Prop MY, 2nd JM)

RESOLVED that the budget for the FY ended 31 March 2016 be approved. (Prop MY, 2nd JM)

5.4 To set and demand a precept for FY2016

RESOLVED to demand a precept of £17500 from South Cambridgeshire District Council, being the sum required to balance the budget, for the Financial Year ending 31 March 2016. (Prop MY, 2nd JM)

5.5 To appoint the internal auditor for FY2015

Already appointed.

6. To consider any Planning or Tree works applications received

6.1 Planning Applications

6.1.1 S/2599/14/FL – 32 High Street – provision of a new dwelling on land adjacent to 32 High Street

Taken earlier.

6.1.2 S/2825/14/OL – Land off Comberton Road – Outline application for the erection of 6 dwellings and associated access

Taken earlier.

6.2 SCDC decisions to note

None.

6.3 Tree works applications

None.

7. Members items and reports

7.1 Toft People's Hall update

RESOLVED to note the budget report and that information was still required for the electrical supplies.

7.2 Highways

RESOLVED to note Cllr Tall's report that residents and the Parish Council had plotted potholes on the CCC website. Some closed reports had been re-opened and there were seven outstanding issues.

RESOLVED to write to Sharon Malloney about the drains in Comberton Road, outside Connors Close and outside 23 and 40 High Street .

RESOLVED to check with Balfour Beatty once work has been completed that the bus shelter light is to be reinstated shortly.

7.3 Village Maintenance

RESOLVED to note Cllr Tall's report that the Snicket had been sprayed by Buchans.

7.4 Community Land report

Delivery and planting of trees is to take place shortly. Nesting boxes are to be installed.

8. Closure of meeting

RESOLVED that Cllrs Yeadon and Ellis-Evans are to attend the SCDC Planning Training on 25 January in Cambourne and the second session in Swavesey in March.

There was no further business and the meeting closed at 9.35 pm.

SignedChairmandate.

